



Oliverian COVID-19 Prevention Top Sheet

Updated 8/12/2020

Onboarding and School Breaks

Why: Process for student/staff onboarding and school breaks to reduce risk of school infection and spread while providing as normalized an experience as possible after safe onboarding.

Who: 1) Onboarding/Breaks owner: Abby Hood 2) school nurse and COVID response team

How: 1) Primary sources: CDC, NH/US DOH, NH/US DOE; 2) Secondary sources: McLane Middleton law firm, NEASC, ISANNE, NAIS, and member schools; 3) Weekly meetings to review and update, 4) Offline collaboration between all leaders and departments, 5) Whole-faculty training 2 weeks prior to school reopening, 6) Regular plan efficacy and implementation reviews, 7) This document and our practices will be adjusted as recommended/necessary

What:

Student Onboarding

1. Pre-arrival (14 days)
 - a. Campus will be thoroughly disinfected by all staff prior to opening school in the fall and after all breaks
 - b. School nurse will administer a health questionnaire to all staff, students, and any parent(s) planning to arrive with student 14 days and 1 day prior to arrival
 - c. Students and staff must test negative for COVID-19 with results arriving the week prior to arrival
2. Initial enrollment (14 days)
 - a. Fall and post-break returns will be staggered over 4 days to reduce density and promote distancing
 - b. Activities and learning will take place in family groups (dorms) with minimized and/or tightly managed (distancing, etc) contact between groups
 - c. Mid-year enrollees will be quarantined in dorm with distance learning
 - d. No non-essential visitors will be allowed on campus
3. Daily campus life (14 days post enrollment)
 - a. See Top Sheet: COVID-19 Protocols
 - b. Limited and well-managed community interaction with emphasis on on-campus and outdoor activities
 - c. Weekly evaluation of risk levels

School breaks

- On-campus Thanksgiving break
- See “Student onboarding”, above, for post-winter (and spring, if necessary) break protocols
- Limitations on staff travel until COVID-19 risk level permits freer travel



COVID-19 Protocols

Why: Routine practices to reduce risk of infection/spread among students and faculty while preserving as much programmatic normalcy as practical

Who: 1) Protocols owner: Michelle Austin, RN, 2) COVID response team

How: 1) Primary sources: CDC, NH/US DOH, NH/US DOE; 2) Secondary sources: McLane Middleton law firm, NEASC, ISANNE, NAIS, and member schools; 3) Weekly meetings to review and update, 4) Offline collaboration between all leaders and departments, 5) Whole-faculty training 2 weeks prior to school reopening, 6) Regular plan efficacy and implementation reviews, 7) This document and our practices will be adjusted as recommended/necessary

What:

Infection Prevention:

- Campus disinfection prior to opening
- Faculty will wear face masks and encourage use in others
- Faculty will maintain physical distancing and encourage in students
- Limited community interaction with emphasis on on-campus or outdoor activities
- Weekly (min) COVID-19 education by school nurse for staff and students: pandemic status; best practices including handwashing, cueing others, physical distancing, cough etiquette, facial coverings, hygiene and disinfecting; social-emotional monitoring and support
- Daily disinfecting of high-touch and high-traffic areas
- Daily temperature and symptoms check of all students and staff
- Traffic and density-control in high traffic areas:
 - Limit group sizes with social distancing in place
 - Signage for traffic and physical distancing
 - Removal of cafeteria seats for proper distancing
- Cafeteria no-touch serving
- All vendors, workers, and other essential visitors will be required to follow our protocols

Infection Response:

- All questions, concerns and/or illness regarding COVID-19 will be immediately directed to the school nurse
- Staff suspected of infection will self-isolate at home until medically cleared
- Students suspected of infection will be quarantined on campus until medically cleared
 - Parents will be notified immediately if a student is to be quarantined
 - All illnesses will be reported to the NH Dept of Health
 - Counselors will be available for support for the community to help manage anxiety that any isolation or monitoring may cause
 - The school nurse will evaluate frequently and engage outside medical assistance and/or hospitalization and/or travel home as needed in consultation with parents
- On-going education for staff and students as needed